



September 11, 2023

**TO: Coaches/Clubs/Managers**  
**RE: 2025 Canada Summer Games (CSG) Staff Applications**  
**FROM: Jamie Epp – 2025 Team Saskatchewan Canada Summer Games Head Coach**

As the newly appointed Head Coach for Team Saskatchewan track and field for the 2025 Canada Summer Games in St. John's, Newfoundland, I am seeking interested individuals to apply for positions on the Team Saskatchewan staff. I encourage all interested individuals to apply as volunteer coaches/managers are the backbone of our sport, and you will get to work with many amazing young athletes and other like-minded staff.

The selected staff will be entrusted with the care and attention of the team athletes; and it is crucial that these individuals possess a strong knowledge of the sport and strong interpersonal and communication skills. The team staff will be expected to follow specific responsibilities, adhere to the 2025 CSG guidelines, support the athletes, and serve as positive role models so the athletes can concentrate on performing on the field of play.

The Saskatchewan Athletics team staff will consist of the following:

- 9 staff (7 coaches/1 manager, 6 coaches/2 managers (1 coach will be for wheelchair(WC)), 1 Special Olympics (SO) coach/manager)
  - A minimum of 3 staff members must be female (2 coaches/1 manager, or 3 coaches)
  - Participant assistants may be added as additional staff based on the SO and WC athletes named to Team Saskatchewan
  - All SO staff is chosen by Special Olympics Saskatchewan

Requirements for staff:

- Saskatchewan Athletics member in good standing
- Have demonstrated repeated commitment to Saskatchewan Athletics programs, and/or provincial club/school programs (in a managerial/administration role for managers, and in a coaching role for coaches)
- Be available for the following events:
  - CSG Selection Meet (Spring/Summer 2025), CSG Team Orientation (Summer 2025), Tri-Province Meet (Summer 2025), Canada Summer Games (Aug 16-Aug 24, 2025)
- Completed Safe Sport Training and Respect in Sport Training
- Coaches:
  - NCCP Competition-Development (Performance Coach) certified in at least one Track and Field discipline (SO coach must be Competition-Introduction (Club Coach) certified in at least one Track and Field discipline)
    - Certification must be completed ninety (90) days before the opening of the games
  - First time CSG coaches who are Competition-Development (Performance Coach) trained may be eligible for a one-time exemption (preference will be given to coaches that are Performance Coach certified)
  - Special Olympic coach must also complete the NCCP Special Olympics Canada Competition-Introduction course

Applications can be submitted in via the following link, or by finding the link on [saskathletics.ca](https://forms.gle/LVtnq6aCdWR36f5F6) under Coach's Corner (along with job descriptions for each role). <https://forms.gle/LVtnq6aCdWR36f5F6> Application forms must be filled out no later than October 29, 2023.

Successful candidates will be notified once the selection process is complete.

I look forward to another strong Team Sask staff, and working with some amazing Sask athletes. If you have any questions, please do not hesitate to contact me at [hpcoach@saskathletics.ca](mailto:hpcoach@saskathletics.ca) or in the office at 306-664-6744.

Jamie Epp